

HANDICRAFTS MEGA CLUSTER MISSION (HMCM)

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EXPRESSION OF INTEREST (EOI)

HMCM invites EOI from the reputed agencies / firm for supply of: **A** - Tool Kits for Embroidery and Stitching Craft, Zari-Zardozi, Terracotta, Artificial Jewellery, Wood Craft, Cane & Bamboo, Namda, Paper Machie etc. and **B** - High end machines for stitching and embroidery craft for Common Facility Centres (CFCs) to be set up in the field as per the detailed specifications given in the scope of work.

Interested agencies may submit their EOI along-with their financial quotes on above address. The detailed TOR for the same can be downloaded from www.handicraftmegacluster.in. Last date for submission of EOI shall be **March 19th, 2018 till 5:00 PM**

PS:- The date has been extended due to the close holidays in the week of Holi festival

No. HMCM/Tool Kit/Feb/2018

INTRODUCTION

HMCM with the help of Technical Expertise of Central Tool Room, Ludhiana, Ministry of Small & Medium Enterprises (MSME), Govt. of India, NITRA, IIGM, Jaipur and other technical organizations developed Improved Tool Kits for distribution among the artisans / craft persons of Embroidery, Wood Crafts, Cane & Bamboo crafts and Jewellery Crafts etc. as well as high end machines for stitching and embroidery craft for Common Facility Centres set up in the field.

A. The tool kits have been developed with an aim to provide improved tools to the artisans / craft persons and entrepreneurs so as to boost the segment with better Process Control leading to:

- i) Higher Productivity
- ii) Reduced Process Time
- iii) Better Product quality
- iv) Consistent Product Quality
- v) Reduction in Wastages /Rejections
- vii) Protecting the Health and Safety of Operators

INDICATIVE SCOPE OF WORK

HMCM intends to distribute the Improved Tool Kits to the artisans of Bareilly (UP), Lucknow (UP), Kachchh (Gujarat) and Srinagar (J&K) as per following details. The requirement shall be in phase-wise manner.

SL. NO.	NAME OF CRAFT	No. OF TOOL KITS
1	Wood Handicraft	100
2	Cane & Bamboo Craft	100
3	Artificial Jewellery Craft	100
4	Terracotta Craft	100
5	Embroidery & stitching Craft	1000 to 2000
6	Zari- Zardozi Craft	500
7	Crewel /Chain Stitch / Embroidery Work (Ari and Sozni) / Gabba Craft	500
8	Namda	100
9	Paper Machie	100

Details of Tools and equipment along-with their required specifications are as under:

1. WOOD CRAFT

WOOD CRAFT CARPENTER TOOLS				
SL. NO.	TOOL NAME	SPECIFICATION / MAKE	MATERIAL / STD	Quantity
1	Measuring Steel Tape	3 Meters	Standard	1
2	Marking Divider /	6"	Carbon Steel	1

	Tool			
3	Outside Caliper	6"	Carbon Steel	1
4	Tri Square	6"	EN 31	1
5	Bevel / Degree Protector	4"	Stainless Steel	1
6	Triangular File	5"	High Carbon Steel	1
7	Center Punch	8x100mm	HCHCR grade	1
8	Frame Hack Saw	6"	Standard	1
9	Screw Driver	1 set of 7 pcs	EN9	1 set
10	Carving Chisel-1	7 Nos	OHNS grade	1 set
11	Carving Chisel-2	3 Nos (10, 12,16)	OHNS grade	1 set
12	Power Drill Machine with wood Drills set of 4, 5, 6, 8, 10 mm	Bosch or Equivalent	10mm	1 set
13	Sand Stone for Finishing	1"x2"x6"	Standard. Blades material should be HCHCR	1
14	Wood Plainer	2.25"x9.5"	Standard	1
15	C-Clamp	3"	Standard. With forged Steel Body	1
16	Steel Scale	12"	Stainless Steel	1
17	Rip Saw	16"	Carbon Steel	1
18	Grinding File - Half round	8.5"	C-80 grade	1
19	Iron Hammer with Nail Remover	1"x3.5" length of handle 10.5"	Standard	1
20	Wooden Mallet	Dia 1.25 x4" x 10"	Standard	1

2. CANE & BAMBOO CRAFT

Sl. No.	Tools	Qty
1	Gauging Chisel (big + small)	1 each
2	Skew Chisel (big + small)	1 each
3	Parting chisel	1
4	Square chisel (big + small)	1 each
5	Hacksaw for woodwork	1
6	Hammer ½ lb.	1
7	Measuring tape	1
8	Metal scale 12"	1
9	Triangular File for sharpening Hacksaw blade	1
10	Tri square	1
11	Measuring Gauge plate	1
12	Bamboo splitting Knife	1
13	Combination stone	1
14	Power operated hand drill	1
15	Power operated Angle Grinder small	1

3. Terracotta Craft

SL. NO.	Machine / Equipment	Technical specifications	QTY.
1	Motorised Potter wheel - standard design	Working with motor, starter with all fittings and switches.	1
2	Modelling Tools	Wood tools	1 Set
3	Sponge for watering	Standard size	2 Pcs

4. Jewellery Toolkit

Sl. No.	Machine / Equipment	QTY
1	Gadiya (15 to 20 Pcs Approx).	1pkt
2	Plier for Jewellery	1pcs.
3	Chimti - Small + Big	1 pcs each
4	Gun + 3mtr pipe + high pres. Regulator	1 set
5	Katira (cutter) (Spring Katira & Normal Katira type)	4pcs
6	Hatoda with Handle (3 & 8 No)	1 set
7	Kanga (Nihai) Eron	1pcs.
8	Reti (File) Round +Half round +Triangular (set of 3pcs)	1set
9	Bunk naal	1pc
10	Brush (Taar Wala) 6 line & 3 line - One Each	1set
11	Saan (Emery stone)	1pcs.
12	Balance (500gm)	1pcs.
13	Sadasi heavy	1pcs.
14	Salai	1pkt
15	Kuppa	1pcs.
16	Joint Paper	1pcs.
17	Mould (Makal) in Brass	1pcs.
18	Ring Sizes	1set
19	Burma 6mm	1pcs.
20	Reji 8"	1pcs.
21	Judai Gun +2mtr pipe + T Joint Heavy + Clamp 8pcs	1set
22	Jantri - for wire drawing	1pcs.
23	Frame Hacksaw with blade 6"	1set
24	Black Clay for Design making	1pkt
25	Tool Box	1 No.

5. EMBROIDERY & STICHING CRAFT

SL. NO.	TOOL NAME	SPECIFICATION / MAKE	QUANTITY
1	Measuring Tape	Standard size	2 Pcs
2	Bobbins	Standard make	4 Pcs
3	Bobbin Case	Standard size	2 Pcs
4	Sewing Needles	No. 14 & 15	4 Pcs each
5	Scissors	10 inches	1 Pc
6	Tailoring Chalk	Standard size	1 Pkt
7	Tread Trimmer	Standard size	2 Pcs
8	Seam Ripper	Standard size	4 Pcs
9	Pencils	HB, B & 2B	2 Pcs each
10	Embroidery Frames	8", 10", 12"	1 Pc each
11	Brown Paper	Full size	6 sheets
12	Tailoring Scale	Standard size	I Set
13	Sewing machine	Straight Stitch, Foot operated with Wooden top, Metal stand and Standard Tool Kit. With ISI Mark	1 No.

6. ZARI & ZARDOZI CRAFT

Sl. No.	Tool Name	Quantity
1	Adda (frame) & Clamp; Samsikar	1 set
2	Stand (Ghodi)	4 pcs
3	Zari needles	1 roll
4	Pencils	2 box
5	Embroidery frames - Small, medium (8", 10", 12")	1 pc. each
6	Powder for tracing	2 kg
7	Measuring Tape	2 pcs.
8	Scissors (8")	1 pc.
9	Thread Trimmer	2 pcs.
10	Seam Ripper	4 pcs.
11	Sewing machine, Straight Stitch, Foot operated with Wooden top, Metal stand and Standard Tool Kit. With ISI Mark	1 No.

7. CREWEL/CHAIN STITCH/EMBROIDERY WORKS (ARI AND SOZNI)/GABBA CRAFT

SL. No.	TOOLS	QTY.
1	Assorted Scissor set for garment construction Size 9", 6", 4"	1 set
2	Scales L and C shape.	1 each
3	Measuring steel Tape	1 pcs
4	Assorted Hooks (Ari) and thumb /finger protector	1 set
5	Winding Yarn Wheel	1 pc
6	Plier	1 pc
7	Small Hammer ¼ lb.	1 pc
8	Grinding File – Flat , Triangular and round file size- 5"	1 each

8. NAMDA CRAFT

SL. NO.	TOOLS	QTY.
1	Steel Felt Roller 7 feet long and 1 inch dia.	1 pc
2	Weighing Balance with weights 50gm, 100gm, 200gm, 500gm, 1 kg, 5 kg	1 set
3	Willow Panja	1 pc
4	Willow Stick	1 pc
	Soft Rubber Gloves	2 pairs
	Mouth Mask	2 pc

9. PAPER MACHIE

SL. NO.	TOOLS	QTY.
1	Steel Felt Roller 7 feet long and 1 inch dia.	one
2	Electrical / Gas heater (indicate cost with type of heater)	one set
3	Synthetic Hair brushes Size 0-12 (Set of 134 brushes)	One set
4	Synthetic Hair brushes size 0,2,4,6 (Set of four brushes)	One set
5	Tube Colours pack of 12 of 100 ml quantity	One set

B. High end machines for Stitching and Embroidery Craft for Common Facility Centres.

To enhance the quality, productivity and finish of the fabricated textile stuff, a line of high end machines along with relevant over lock, cloth cutting, button hole and button stitching machines and suitable furniture are provided in the Common Facility Centres set up in the clusters so that the facility could be used by the artisans in a collective manner. Therefore, this office require the quotations for the following machinery and equipment:

SL. No.	Name of the machines	
1	Single needle lockstitch Sewing machine with standard accessories and tool kit	High speed stitching machine for light to moderately heavy material, self-lubricating, speed up to 5000 stitches per minute. Low maintenance.
2	Two needle Lockstitch Sewing machine with standard accessories and tool kit	Double needle lockstitch, self-lubricating, High speed. Suitable for light to moderately heavy material, low maintenance.
3	Three Thread over lock machine with standard accessories and tool kit	For finishing edges, hemming or seaming along-with cutters.
4	Power driven cloth cutting machine - 8" with standard accessories and tool kit	Robust design with standard specification. Low maintenance.
5	Button Hole sewing machine with standard accessories and tool kit	2,500 stitches /min or more and synchronisation with starting, stopping, thread-trimming and automatic presser lifting speeds.

		Low maintenance.
6	Button Stitching machine with standard accessories and tool kit	Standard parameters with robust design and low maintenance.
7	Steam press heavy duty	Standard design heavy duty steam press with thermostatic temperature control.
8	Cutting table for straight knife cutting machine	Suitable for straight knife cutting machine.
9	Operator Chair	Standard design suitable for the purpose.

POINTS OF DELIVERY

SL. No.	NAME OF CRAFTS	Delivery FOR
1.	Wooden Handicrafts	Bareilly (UP), Bhuj (Gujarat), Srinagar(J&K)
2.	Cane & Bamboo Crafts	Bareilly (UP)
3.	Artificial Jewellery Crafts	Bareilly (UP)
4.	Potter Wheel	Bareilly(UP), Bhuj (Guj)
5.	Embroidery- Stitching Crafts	Bareilly, Lucknow (UP), Bhuj (Guj) & Srinagar (J&K)
6.	Zari- Zardozi Craft	Bareilly (UP)
7	High end machines for Stitching and Embroidery Craft for Common Facility Centres.	Bareilly, Lucknow (UP) Bhuj (Gujarat) and Srinagar (J&K)

TERMS AND CONDITIONS

- *The cost of each individual item along-with specification and make, shall be quoted in the table for each set of craft. Example given below.
- Rates shall be FOR destination. And all the above Tool Kits to be delivered at Bareilly (UP)/ Lucknow (UP) / Bhuj (Gujarat) / Srinagar (J&K) as per the requirement, in workable lots.
- Each tool Kits should be packed in a presentable box / bag.
- The tool kits shall be inspected at your site before despatch.
- Supplier has to ensure that all the tool kits be delivered in good condition and in time.
- The supplier shall be responsible for any damage, replacement / repair, defective components of machine and no extra cost will be paid in this regard.
- The supplier shall arrange for training and demonstration of the machines supplied in the CFCs for the artisans and operators.
- **The validity of the offer / quotation should be at-least for ONE YEAR from the date of finalisation of the tender.**

*** FOR EXAMPLE : In case of One set of Tool Kit for a Craft , the cost should be indicated as under :-**

SL. No.	TOOLS	QTY.	Cost per unit	Total cost
1	Assorted Scissor set for garment construction Size 9", 6", 4"	1 set	A	A

2	Scales L and C shape.	2 each	B	2B
3	Measuring steel Tape	1 pcs	C	C
4	Assorted Hooks (Ari) and thumb /finger protector	1 set	D	D
5	Winding Yarn Wheel	1 pc	E	E
6	Plier	1 pc	F	F
7	Small Hammer ¼ lb.	1 pc	G	G
8	Grinding File – Flat , Triangular and round file size- 5”	1 set	H	H
Total cost of 1 to 8 items				Rs.A+2 b+C+D +E+F+ G+H

ELIGIBILITY OF THE APPLICANT

- The applicant should be a registered company / entity of repute.
- The applicant must have minimum Cumulative Turnover of Rs. 1.50 Crore in last 3 financial years.
- The applicant must comply with all government regulatory norms viz. PAN Number., ITR and GST. Copies should be furnished with technical bid.
- The applicant should have undertaken / executed similar job in the past also. Attach references.

B) EVALUATION / SELECTION PROCESS

- A nominated Committee will evaluate the documents received from the applicant as per the eligibility criteria.
- The profile of the applicant, turnover and credentials are required for assessing eligibility of applicant and to execute the job in a safe, successful and timely manner.
- On the basis of evaluation as per eligibility criteria, the committee shall open the Financial Quotes received from the applicants.
- As per financial quotes the work shall be awarded to the lowest quote.

FINANCIALS

Financial quote for each craft / category duly dated and clearly indicating the item-wise cost for each tool kit along-with the taxes, if any, as illustrated in the * example above.

GUIDELINES FOR SUBMISSION OF EOI

NOTE : Separate quotations to be submitted in sealed covers both for **A- Tool Kits and B- for Common Facility Centres as given hereunder. Moreover, EMD for A & B shall be Rs. 1.00 Lakh each.**

1. **Cover A:** Sealed and super scribed envelop with “EMD” which should have detailed contact details of applicant viz. full name, postal address, fax, email, telephone.

Demand Draft / Pay Order / Cheque in favour of **Handicraft Mega Cluster Mission, payable at Delhi** for **Rs. 1,00,000/- (Rs. One Lakh only)** as **EMD**. EMD of unsuccessful applicant shall be refunded after the award of the contract. No interest will be paid on the EMD.

2. **Cover B:** Sealed and superscribed envelop with "**Technical Papers**" which include all the documents mentioned in the "**Selection Criteria and Evaluation Process**" as follows:
 - i) Agency's Profile in brief.
 - ii) Copy of CA certificate as a proof for financial turnover of last three years.
 - iii) Copy of PAN No., ITR, GST Registration certificate.
3. **Cover C:** Sealed and super scribed envelop with "**Financial Quotes**" for supply of Tool Kits for HMCM Mega Mega Clusters.
4. **Cover D:** Containing **Cover A, Cover B, Cover C** mentioning "*Technical & Financial Quotes for supply of Tool Kits for HMCM Mega Mega Clusters*" which should have full name, postal address, fax, email, telephone number of the applicant.

PAYMENT TERMS

- No advance payment shall be made to supplier.
- Payment shall be made on successful delivery of tool kits.

LAST DATE FOR SUBMISSION OF EOI

The last date for the submission of EOI shall be March 19Th,2018 by 5:00 PM . If the last day is a holiday / Sunday the last date will be the very next working day. The EOI received after due date shall not be accepted.

The EOI should be addressed to **Chief Executive Officer, Handicrafts Mega Cluster Mission (HMCM)**, Hall No. 1, 3rd Floor, Rajiv Gandhi Handicrafts Bhawan, Baba Khadag Singh Marg, Connaught Place, New Delhi-110001.
